



P.O. Box 93
 177 Main Street
 Palmyra, Virginia 22963
www.fluvannachamber.org
 Phone: 434-589-3262

Chamber Event Vendor Application
 (Non-food vendors)
BBQ, Bands, Brews and Wine festival
October 1, 2016

CONTACT INFORMATION:

Business Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Website: _____ Note: *If website does not show images of products offered for sale, please include photos with application.*

List items for sale or display: _____

List additional items on separate page

Events will be held rain or shine. A tent space for your booth is highly recommended.
Booths are to be open for the duration of the event. NO breakdown prior to event's official closing.

FEES:			
10' x 10' booth space	\$100.00 by September 1 st (after September 1 st add \$25.00 surcharge)		\$ _____
Electricity available for	\$25.00 charge		\$ _____
7.5' table at \$25.00 each	# of Tables _____ X \$25.00		\$ _____
Chairs at \$5.00 each	# of Chairs _____ X \$ 5.00		\$ _____
Non-Profit Organizations	\$50.00 per event		\$ _____
Total Enclosed			\$ _____

DEADLINE for signed application and payment: by 5:00 pm on chosen deadline above.

Make Checks Payable to: Fluvanna County COC

Questions? Contact the Chamber office using information listed at top of application.

Each application will be reviewed for quality of items offered and the potential to enhance the selection of items for sale or display at the event.

As selection decisions are made, Chamber members and participants from past Chamber events will be considered first; however, we will seek to offer a wide mix of types of products available for sale at each event. *We reserve the right to limit the number of applicants accepted in any category of product or service and may establish waiting lists for additional qualified applicants in any category.*

All applicants will be notified of the selection decision by phone or email. Accepted applicants will also receive logistical details in the mail, closer to the event date.

Checks will be deposited or returned as selection decisions are made. Checks and any photos provided will be returned to applicants not accepted. NO refunds after August 1st *except in case of waiting list.*



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GENERAL RULES AND REGULATIONS FOR CHAMBER EVENTS

- No firearms are allowed at the event venue.
- No pets allowed at the event.
- No outside food and drinks permitted.
- Space location will be assigned at the discretion of the Chamber of Commerce special Events Committee.
- Vendors may offer at their booth only the items listed and approved on their application (unless permission to change or add items is granted by the Special Events Committee Chair).
- Vendors, Cook Teams, and Judges will get one parking pass for the Vendor Parking Area. All other vehicles must park in general event parking areas. There will be no charge for parking.
- No vehicles, except emergency vehicles or vehicles with Special Events Committee Chair approval, will be allowed on festival grounds when the event is open to the public.
- During the event, participants are responsible for their own conduct and liable for any damage to their own site, or to the property of others, that is caused by their actions.
- Security and local law enforcement will be onsite.
- Quiet hours will be observed before 6:00 am and after 10:00 pm.

CHAMBER EVENT WAIVER OF LIABILITY

It is understood that in signing this agreement, I agree to indemnify and hold harmless Fluvanna County Chamber of Commerce, the event venues and event co-sponsors or their representatives, successors and assigns against all liability claims and judgments or demands for damages arising from accidents to persons or property occasioned during set-up, break-down, and periods of the Chamber event(s) in which I am a participant.

Further, I hereby grant full permission to Fluvanna County Chamber of Commerce and/or agents authorized by them to use any photographs, videos, motions pictures, recordings and any other record of this event for any legitimate purpose. I agree to the terms of this waiver of liability and the General Rules and Regulations.

Signature: _____ Date: _____

Release must be signed and dated for this application to be accepted.